

**Central Bedfordshire Council  
Forward Plan of Key Decisions  
2 March 2015 to 29 February 2016**

- 1) During the period from **2 March 2015 to 29 February 2016**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
  - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Cllr James Jamieson	Leader of the Council and Chairman of the Executive
Cllr Maurice Jones	Deputy Leader and Executive Member for Corporate Resources
Cllr Mark Versallion	Executive Member for Children’s Services
Cllr Mrs Carole Hegley	Executive Member for Social Care, Health and Housing
Cllr Nigel Young	Executive Member for Regeneration
Cllr Brian Spurr	Executive Member for Community Services
Cllr Mrs Tricia Turner MBE	Executive Member for Partnerships
Cllr Richard Stay	Executive Member for External Affairs

- 3) Whilst the majority of the Executive’s business at the meetings listed in this Forward Plan will be open to the public and media organisations to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information.

This is a formal notice under the Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations 2012 that part of the Executive meeting listed in this Forward Plan will be held in private because the agenda and reports for the meeting will contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

- 4) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be

made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.

5) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
18 March 2014	6 March 2014
22 April 2014	10 April 2014
27 May 2014	15 May 2014
15 July 2014	3 July 2014
19 August 2014	7 August 2014
14 October 2014	2 October 2014
9 December 2014	27 November 2014
13 January 2015	23 December 2014
10 February 2015	29 January 2015
31 March 2015	19 March 2015

# Central Bedfordshire Council

## Forward Plan of Key Decisions for the period 2 March 2015 to 29 February 2016

### Key Decisions

Date of Publication: 29 January 2015

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Community Infrastructure Levy (CIL) Charging Schedule -	To approve for the purposes of public consultation and submission to the Secretary of State the proposed draft Community Infrastructure Levy Charging Schedule. To approve for public consultation the revised Section 106 Planning Obligations Strategy.	31 March 2015	Internal and external consultation on the Preliminary Draft Charging Schedule took place in 2013.	Report - some appendices may be exempt.	Executive Member for Regeneration Comments by 27/02/15 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: <a href="mailto:richard.fox@centralbedfordshire.gov.uk">richard.fox@centralbedfordshire.gov.uk</a> Tel: 0300 300 4105
2.	Wixams Park Master Plan Document -	To adopt the Wixams Framework Plan.	31 March 2015	Internal and external stakeholders 27 September 2013 – 8 November 2013. Public exhibition, letters and adverts etc.	Report and Framework Plan.	Executive Member for Regeneration Comments by 27/02/15 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: <a href="mailto:richard.fox@centralbedfordshire.gov.uk">richard.fox@centralbedfordshire.gov.uk</a> Tel: 0300 300 4105

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3.	North Luton Framework Plan -	To adopt the North Luton Framework Plan.	31 March 2015	Internal and external stakeholders 10 November 2014 – 15 December 2014. Public exhibitions, letters, adverts and emails.	Report and Framework Plan	Executive Member for Regeneration Comments by 27/02/15 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: <a href="mailto:richard.fox@centralbedfordshire.gov.uk">richard.fox@centralbedfordshire.gov.uk</a> Tel: 0300 300 4105

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4.	Central Bedfordshire Transitions Strategy for Children and Young People -	To approve the Central Bedfordshire Transitions Strategy for Children and Young People.	31 March 2015	<p>The Transition Strategy and Pathway has been developed by Prospects following an extensive, wide ranging consultation including the following stakeholders:-</p> <ul style="list-style-type: none"> <li>• A cohort of young people across Central Bedfordshire.</li> <li>• A cohort of 6 young researchers.</li> <li>• Special Needs Action Plan (SNAP).</li> <li>• Other carer forums.</li> <li>• Various schools across Central.</li> <li>• Adult Social Care.</li> <li>• Housing Services.</li> <li>• Children's Services (including Education).</li> <li>• Bedfordshire Clinical Commissioning Group.</li> <li>• SEPT.</li> <li>• Central Bedfordshire College.</li> <li>• Macintyre and Aragon Housing Association.</li> <li>• Mencap.</li> <li>• Choice Support.</li> <li>• MIND.</li> <li>• PoHwer.</li> </ul>	Transitions Strategy and Transitions Pathway	<p>Executive Member for Social Care, Health and Housing  Comments by 27/02/15 to Contact Officer:  Stuart Mitchelmore, Assistant Director, Adult Social Care  Email:  <a href="mailto:stuart.mitchelmore@centralbedfordshire.gov.uk">stuart.mitchelmore@centralbedfordshire.gov.uk</a>  Tel: 0300 300 4796</p>

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5.	Commissioning of New School Places in Leighton Linlade and Cranfield -	To receive a report on the commissioning of new school places in Leighton Linlade and Cranfield.	31 March 2015	<p>In relation to Leighton Linlade:</p> <ul style="list-style-type: none"> <li>• the governing body of the schools which are the subject of proposals</li> <li>• families of pupils, teachers and other staff at the schools;</li> <li>• the governing bodies, teachers and other staff of any other school that may be affected;</li> <li>• families of any pupils at any other school who may be affected by the proposals including families of pupils at feeder schools;</li> <li>• trade unions who represent staff at the schools and representatives of trade unions of any other staff at schools who may be affected by the proposals;</li> <li>• Constituency MPs for the schools that are the subject of the proposals; and</li> <li>• the local town or parish council where the school that is the subject of the proposals is situated.</li> </ul> <p>Consultation period between January and February 2015 including press releases, public meetings, statutory notices.</p> <p>Children's Services Overview and Scrutiny Committee on 10 March 2015.</p>	Report and outcome of the consultation.	<p>Executive Member for Children's Services  Comments by 27/02/15 to Contact Officer:  Karen Oellermann, Assistant Director - Commissioning &amp; Partnerships  Email: <a href="mailto:karen.oellermann@centralbedfordshire.gov.uk">karen.oellermann@centralbedfordshire.gov.uk</a>  Tel: 0300 300 5265</p>

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6.	Central Bedfordshire Council's Admission Arrangements and Co-ordinated Scheme -	To determine the Council's Admission Arrangements and co-ordinated scheme for the academic year 2016/17.	31 March 2015		Report	Executive Member for Children's Services Comments by 27/02/15 to Contact Officer: Karen Oellermann, Assistant Director - Commissioning & Partnerships Email: <a href="mailto:karen.oellermann@centralbedfordshire.gov.uk">karen.oellermann@centralbedfordshire.gov.uk</a> Tel: 0300 300 5265
7.	Central Bedfordshire Council Park Homes Offer -	To request the Executive to adopt the Park Homes Offer document following consultation.	31 March 2015	Initial consultation involved a Residents' Needs Assessment survey that provided over 400 responses to shape the draft Offer document. Formal consultation ran from early December for seven weeks and all Park Homes Residents and Owners were specifically invited to comment on the draft Park Homes Offer. A Residents' Forum was held in January 2015 during the consultation period.	Draft Park Homes Offer Consultation Report. Equality Impact Assessment.	Executive Member for Social Care, Health and Housing Comments by 27/02/15 to Contact Officer: Nick Costin, Head of Housing Service Email: <a href="mailto:nick.costin@centralbedfordshire.gov.uk">nick.costin@centralbedfordshire.gov.uk</a> Tel: 0300 300 5219

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8.	Central Bedfordshire Council Homelessness Strategy -	To request the Executive to adopt the Homelessness Strategy following consultation.	31 March 2015	Stakeholder engagement events were held in October 2014 following development of the homelessness Review. Formal consultation ran from early December for seven weeks and known stakeholders were specifically invited to comment on the draft strategy. Members were advised about consultation through Members Information Bulletin.	Draft Homelessness Strategy. Homelessness Review. Consultation Report. Equalities Impact Assessment.	Executive Member for Social Care, Health and Housing Comments by 16/03/15 to Contact Officer: Nick Costin, Head of Housing Service Email: <a href="mailto:nick.costin@centralbedfordshire.gov.uk">nick.costin@centralbedfordshire.gov.uk</a> Tel: 0300 300 5219
9.	Local Transport Plan -	To approve the 2015/16 programme.	31 March 2015	Sustainable Communities Overview and Scrutiny Committee on 22 January 2015.	Local Transport Plan Programme	Executive Member for Community Services Comments by 27/02/15 to Contact Officer: Ben King, Transport Strategy Team Leader Email: <a href="mailto:ben.king@centralbedfordshire.gov.uk">ben.king@centralbedfordshire.gov.uk</a> Tel: 0300 300 4824



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10.	TEEP Assessment of Recycling Collection -	To seek the adoption of the TEEP (Technical, Environmental and Economical Practicability) Assessment.	31 March 2015		Report and Exempt Appendix	Executive Member for Community Services Comments by 27/02/15 to Contact Officer Tracey Harris (Waste), Head of Waste Services Email: <a href="mailto:tracey.harris2@centralbedfordshire.gov.uk">tracey.harris2@centralbedfordshire.gov.uk</a> Tel: 0300 300 4646
11.	Award of Contract for the Woodside Link -	To approve the award of contract for the construction of the Woodside Link.	31 March 2015	Executive – 2 October 2012. Planning Examination 8 October 2013 to 4 April 2014. Development Consent Order made by the Secretary of State on 31 September 2014, coming into force on 21 October 2014.	Report of tender bids and conclusion/recommendation of selection panel to award contract - Public Report with Exempt Appendices	Executive Member for Regeneration, Executive Member for Community Services Comments by 27/02/15 to Contact Officer: Jim Tombe, Head of Transport Strategy Email: <a href="mailto:jim.tombe@centralbedfordshire.gov.uk">jim.tombe@centralbedfordshire.gov.uk</a> Tel: 0300 300 6244
12.	New 5 Year Contract for Asbestos Surveys, Testing, Sampling and Removal Encapsulation of Asbestos containing Materials -	To award the new 5 year contract for asbestos surveys, testing, sampling, removal and encapsulation of asbestos containing materials in Social Care, Health and Housing properties.	31 March 2015	All Leaseholders following Executive approval.	Report and exempt Appendix Evaluation Method and Spreadsheet	Executive Member for Social Care, Health and Housing Comments by 27/02/15 to Contact Officers: Gary Looker, Building Surveyor Email: <a href="mailto:gary.looker@centralbedfordshire.gov.uk">gary.looker@centralbedfordshire.gov.uk</a> Tel: 0300 300 5430

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13.	New 7 Year Contract for External/Internal Decorations and Replacement of Fascia, Soffits and Rain Water Goods -	To award the new 7 year contract for external/internal decorations and replacement of fascia, soffits and rain water goods to Social Care, Health and Housing properties.	31 March 2015	All Leaseholders following Executive approval.	Report and Exempt Appendix. Evaluation Method and Spreadsheet.	Executive Member for Social Care, Health and Housing Comments by 27/02/15 to Contact Officers: Jonathan Rogers, Building Surveyor Email: <a href="mailto:jonathan.rogers@centralbedfordshire.gov.uk">jonathan.rogers@centralbedfordshire.gov.uk</a> Tel: 0300 300 5431
14.	New 5 Year Contract for Bathroom Refurbishments (Disabled Adaptations) and Minor Improvement Works -	To award the new 5 year contract for bathroom refurbishment (disabled adaptations) and minor improvement works to Social Care, Health and Housing properties.	31 March 2015		Report and Exempt Appendix. Evaluation Method and Spreadsheet.	Executive Member for Social Care, Health and Housing Comments by 27/02/15 to Contact Officers: Marilyn Skeggs, Technical Surveyor Email: <a href="mailto:marilyn.skeggs@centralbedfordshire.gov.uk">marilyn.skeggs@centralbedfordshire.gov.uk</a> Tel: 0300 300 5434
15.	New 3 Year Contract for Domestic Door Replacement -	To award the new 3 year contract for domestic door replacement to Social Care, Health and Housing properties.	2 June 2015		Report and Exempt Appendix Evaluation Method and Spreadsheet.	Executive Member for Social Care, Health and Housing Comments by 01/05/15 to Contact Officers: Peter Joslin, Housing Asset Manager Email: <a href="mailto:peter.joslin@centralbedfordshire.gov.uk">peter.joslin@centralbedfordshire.gov.uk</a> Tel: 0300 300 5395

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16.	Totterhoe Lower School -	<p>To determine the proposed change of category of Totterhoe Lower from Community to Voluntary Controlled School.</p> <p>To determine the statutory proposal of the Governing Body of Totterhoe Community Lower School to close the school on 31 August 2015.</p> <p>To determine the linked statutory proposal of the Diocese of St. Albans to open Totterhoe Voluntary Controlled Lower School on 1 September 2015.</p>	4 August 2015		Report and outcome of the consultations.	<p>Executive Member for Children's Services</p> <p>Comments by 04/07/2015 to Contact Officer:</p> <p>Karen Oellermann, Assistant Director - Commissioning &amp; Partnerships</p> <p>Email: <a href="mailto:karen.oellermann@centralbedfordshire.gov.uk">karen.oellermann@centralbedfordshire.gov.uk</a></p> <p>Tel: 0300 300 5265</p>

**NON KEY DECISIONS**

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
17.	Community Safety Partnership Plan and Priorities for 2015-2016 -	To recommend to Council the approval of the Community Safety Partnership Plan and Priorities for 2015-16.	31 March 2015	The CSP Plan will be considered by the Community Safety Partnership and the Sustainable Communities Overview and Scrutiny Committee.	Report and Community Safety Partnership Plan 2015/16	Executive Member for Community Services Comments by 27/02/15 to Contact Officer: Joy Craven, CSP Manager Email: <a href="mailto:joy.craven@centralbedfordshire.gov.uk">joy.craven@centralbedfordshire.gov.uk</a> Tel: 0300 300 4649
18.	Quarter 3 Performance Report -	To consider the quarter 3 performance report.	31 March 2015		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 27/02/15 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: <a href="mailto:elaine.malarky@centralbedfordshire.gov.uk">elaine.malarky@centralbedfordshire.gov.uk</a> Tel: 0300 300 5517

**Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ**

## **Central Bedfordshire Council Forward Plan of Decisions on Key Issues**

For the Municipal Year 2012/13 the Forward Plan will be published on the thirtieth day of each month or, where the thirtieth day is not a working day, the working day immediately proceeding the thirtieth day, or in February 2013 when the plan will be published on the twenty-eighth day:

<b>Date of Publication</b>	<b>Period of Plan</b>
1 April 2014	1 May 2014 – 30 April 2015
16 April 2014	1 June 2014 – 31 May 2015
4 June 2014	1 July 2014 – 30 June 2015
3 July 2014	1 August 2014 – 31 July 2015
18 July 2014	1 September 2014 – 31 August 2015
3 September 2014	1 October 2014 – 30 September 2015
23 September 2014	1 November 2014 – 31 October 2015
29 October 2014	1 December 2014 – 30 November 2015
28 November 2014	1 January 2015 – 31 December 2016
23 December 2014	1 February 2015 – 31 January 2016
18 February 2015	1 March 2015 – 29 February 2016
5 March 2015	1 April 2015 – 31 March 2016